



## **VERCHOVYNA MEMBER OBLIGATIONS / DISCIPLINE POLICY**

This policy is designed to ensure all participants of Verchovyna are aware of their obligations as members of the Verchovyna dance ensemble, thereby ensuring effective management of the group and safety of all participants.

### **EXPECTATIONS OF PARTICIPANTS:**

1. To be present and punctual for every rehearsal and performance.
2. To be organised prior to lessons to ensure maximum learning time is utilised e.g attend to the toilet, bring a water bottle and be dressed in correct attire.
3. To carry out instructions given by an instructor.
4. To treat each other, instructors, guests, with courtesy and respect and to use appropriate language at all times whether it be at rehearsals or performances.
5. To take considerable care of borrowed costumes and return them promptly after performances.
6. To wear the correct attire to rehearsals. Runners are *not appropriate* foot attire as they impose a false sense of grip for the dancer and some steps are more difficult to execute when wearing them. An outline of the required dance attire for rehearsals is issued in the *Newsletter* at the beginning of each year.
7. For parents to escort their child/children into the foyer or rehearsal space for rehearsals and collect them from the foyer or rehearsal space after rehearsals.
8. If you/your child/your children are unable to attend rehearsal, notify relevant teacher/s prior to the class.
9. For parents/dancers to ensure enrolment fees and costume levies are paid on time, no later than end of Term 1, or as otherwise agreed to with the Enrolment Officer.
10. For parents/dancers to ensure all contact and medical details are kept up to date via the Enrolment Officer.
11. To show respectful use of surroundings within our hired facility.



*If participants do not adhere to these expectations, a decision may be made to exclude them from participation in future performances. Such a decision will be made at the discretion of the instructors.*

### **EXPECTATIONS OF INSTRUCTORS:**

1. To be responsible for the discipline, organisation and management of their group.
2. To lead by example in punctuality and courtesy.
3. To take the roll at the beginning of each class; recording all late arrivals and absences.
4. To deal with inappropriate behaviour. In this situation insist on correction and apology. Issue the participant with a verbal warning indicating a second offence would mean being reported to Administration followed by distribution of a written **Behaviour Report** to the parents. Record the participant's name, date of offence and reason for the verbal warning. *Do not* expel a participant from the hall because you are responsible for their whereabouts during your lesson time.
5. To plan, prepare and assist their dance group for external performances. Where applicable, attend and support their class in these performances.
6. To work collaboratively as part of the Verchovyna Artistic Team.
7. To attend Verchovyna Artistic Team planning meetings.
8. To have an up to date and applicable 'Working with Children Check'